



## TERMS AND CONDITIONS OF SERVICES SUPPLIED

### 1 Interpretation

1.1 In these Conditions:

'ANCILLARY COSTS' means the Seller's charges for transport, packaging, insurance, VAT and any other ancillary costs;

'BUYER' means the person who accepts a quotation of the Seller for the provision of Services or whose order for the Services is accepted by the Seller;

'CONDITIONS' means the standard terms and conditions set out in this document and (unless the context otherwise requires) includes any special terms and conditions agreed in writing between the Buyer and the Seller;

'CONTRACT' means the contract for the purchase and sale and for the provision of the Services;

'DELIVERY DATE' means the first date on which the Services are supplied.

'INTELLECTUAL PROPERTY' means any copyrights, letters, patents, know how, inventions, utility models, registered and unregistered designs, trade and service marks, trade names, logos, patent applications, rights in the nature of copyrights and all other similar rights in the Services;

'PRICE' means the price for the Services excluding Ancillary Costs

'SELLER' means J & P SUPPLIES LIMITED whose registered office is at Junction Road, Audnam, Stourbridge, West Midlands DY8 4YH (registered in England & Wales under number 00438581);

'SERVICES' means the services to be provided by the Seller to the Buyer pursuant to these Conditions.

1.2 Any reference in these Conditions to any provision of a statute shall be construed as a reference to that provision as amended, re-enacted or extended at the relevant time.

1.3 The headings in these Conditions are for convenience only and shall not affect their interpretation.

1.4 For the avoidance of doubt, nothing in these Conditions shall confer on any third party any benefit or the right to enforce any term of these Conditions or the Contract.

### 2 Basis of the sale of Services

2.1 These Conditions shall apply to all contracts for the supply of Services by the Seller to the Buyer to the exclusion of all other terms and conditions including any terms or conditions which the Buyer may purport to apply under any purchase order confirmation of order or similar document. Any variation to these Conditions (including any special terms and conditions agreed between the parties) shall be inapplicable unless agreed in writing by the Seller.

2.2 All orders for Services shall be deemed to be an offer by the Buyer to purchase or have Services supplied pursuant to these Conditions.

2.3 Acceptance of performance of the Services shall be deemed conclusive evidence of the Buyer's acceptance of these Conditions.

2.4 Any advice or recommendation given by the Seller or its employees or agents to the Buyer or its employees or agents as to the application or use of the Services which is not confirmed in writing by the Seller is followed or acted upon entirely at the Buyer's own risk, and accordingly the Seller shall not be liable for any such advice or recommendation which is not so confirmed.

2.5 Any typographical, clerical or other error or omission in any sales literature, quotation, acceptance of offer, invoice or other document or information issued by the Seller shall be subject to correction without any liability on the part of the Seller.

### 3 Orders and specifications

3.1 No order submitted by the Buyer shall be deemed to be accepted by the Seller unless and until confirmed in writing by the Seller's authorised representative.

3.2 The Buyer shall be responsible to the Seller for ensuring the accuracy of the terms of any order (including any applicable specification) submitted by the Buyer, and for giving the Seller any necessary information relating to the Services within a sufficient time to enable the Seller to perform the Contract in accordance with its terms.

3.3 The quantity, quality and description of and any specification for the Services shall be those set out in the Seller's quotation (if accepted by the Buyer) or the Buyer's order (if accepted by the Seller).

3.4 If the Services are to be provided in accordance with a specification or any other document, data information or materials submitted by the Buyer, the Buyer shall indemnify the Seller against all loss, damages, costs and expenses awarded against or incurred by the Seller in connection with or paid or agreed to be paid by the Seller in settlement of any claim for infringement of any patent, copyright, design, trade mark or other industrial or intellectual property rights of any other person which results from the Seller's use of the Buyer's information.

3.5 The Seller reserves the right to make any changes in the specification of the Services which are required to conform with any applicable statutory or EC requirements or, where the Services are to be supplied to the Seller's specification, which do not materially affect their quality or performance.

3.6 No order which has been accepted by the Seller may be cancelled by the Buyer except with the agreement in writing of the Seller and on terms that the Buyer shall indemnify the Seller in full against all loss (including without prejudice to the generality of the foregoing loss of profit), costs (including without prejudice to the generality of the foregoing the cost of all labour and materials ordered, whether used or un-used), damages, charges and expenses incurred by the Seller as a result of cancellation.



#### **4 Price**

- 4.1 The Price and the Ancillary Costs shall be that contained in the Seller's quote or in any current sales literature at the date of acceptance of the order. All Prices and Ancillary Costs quoted are valid for such time as set out in the Seller's quote, but otherwise for 30 days only or until earlier acceptance by the Buyer, after which time they may be altered by the Seller without giving notice to the Buyer.
- 4.2 The Seller reserves the right, by giving notice to the Buyer at any time to increase the Price and/or the Ancillary Costs to reflect any increase in the cost to the Seller which is due to any factor beyond the control of the Seller (such as, without limitation, any foreign exchange fluctuation, currency regulation, alteration of taxes, levies or duties, significant increase in the cost of labour, materials or other costs), any change in delivery dates, specifications or change to the required Services which is requested by the Buyer, or any delay caused by any instructions of the Buyer or failure of the Buyer to give the Seller adequate information or instructions.
- 4.3 Except as otherwise stated under the terms of any quotation provided by the Seller, and unless otherwise agreed in writing between the Buyer and the Seller, all Prices are given by the Seller on an ex works basis, and where the Seller agrees to deliver otherwise than at the Seller's premises, the Buyer shall be liable to pay the Seller's charges for transport, packaging and insurance.
- 4.4 For the avoidance of doubt:
- 4.4.1 the Price is exclusive of any applicable value added tax, which the Buyer shall be additionally liable to pay the Seller, and
  - 4.4.2 all additional costs caused by working overtime at the request or with the consent of the Buyer shall be charged as an addition to the Price
  - 4.5.1 Any quotation provided by the Seller shall cover the items in the specification and or drawings only.
  - 4.5.2 Unless otherwise expressly stated, any costs incurred by the Seller shall be reimbursed by the Buyer to the Seller

#### **5 Terms of payment**

- 5.1 Subject to any special terms agreed in writing between the Buyer and the Seller the Seller shall be entitled to invoice the Buyer for the Price and the Ancillary Costs on or at any time after the Delivery Date unless in the case of Services which are to be collected by the Buyer or the Buyer wrongfully fails to take delivery of the Services, in which event the Seller shall be entitled to invoice the Buyer for the Price and the Ancillary Costs at any time after the Seller has notified the Buyer that the Services are ready for collection or (as the case may be) the Seller has tendered delivery of the Services.
- 5.2 The Buyer shall pay the Price and the Ancillary Costs within 30 days of the date of the Seller's invoice without deduction, and the Seller shall be entitled to recover the Price and the Ancillary Costs, notwithstanding that delivery may not have taken place and the property in the Services has not passed to the Buyer. The time of payment of the Price shall be of the essence of the Contract. Receipts for payment will be issued only upon request.
- 5.3 If the Buyer fails to make any payment on the due date then, without prejudice to any other right or remedy available to the Seller, the Seller shall be entitled to:
- 5.3.1 cancel the Contract and/or suspend any further provision of Services to the Buyer;
  - 5.3.2 appropriate any payment made by the Buyer to such of the Services (or services supplied under any other contract between the Buyer and the Seller) as the Seller may think fit (notwithstanding any purported appropriation by the Buyer); and
  - 5.3.3 charge the Buyer interest (both before and after any judgment) on the amount unpaid, at the rate of fifteen per cent per annum, from the due date until payment in full is made (a part of a month being treated as a full month for the purpose of calculating interest).

#### **6 Delivery**

- 6.1 Delivery of the Services shall be made by the Seller delivering the Services at the Buyer's premises or, if some other place for delivery is agreed by the Seller, by the Seller delivering the Services to that place, or if the Buyer wrongfully fails to take delivery of the Services or has provided incorrect information, then to the place where the Seller has tendered delivery of the Services.
- 6.2 Any dates quoted for delivery of the Services are approximate only and the Seller shall not be liable for any delay in delivery of the Services however caused. Time for delivery shall not be of the essence of the Contract unless previously agreed by the Seller in writing. The Services may be delivered by the Seller in advance of the quoted delivery date upon giving reasonable notice to the Buyer
- 6.3 The Seller shall not be liable to the Buyer or be deemed to be in breach of the Contract by reason of any delay in performing, or any failure to perform any of the Services, if the delay or failure was due to any cause beyond the Seller's reasonable control.
- 6.4 If the Seller fails to deliver the Services for any reason other than any cause beyond the Seller's reasonable control or the Buyer's fault, and the Seller is accordingly liable to the Buyer, the Seller's liability shall be limited to the excess (if any) of the cost to the Buyer (in the cheapest available market) of similar Services to replace those not delivered over the price of the Services.

#### **7 Risk and property in the Services**

- 7.1 Risk of damage to or loss of the Services shall pass to the Buyer:
- 7.1.1 in the case of Services to be delivered at the Seller's premises, at the time when the Seller notifies the Buyer that the Services are available for collection; or
  - 7.1.2 in the case of Services to be delivered otherwise than at the Seller's premises, at the time of delivery or, if the Buyer wrongfully fails to take delivery of the Services, the time when the Seller has tendered delivery of the Services.
  - 7.1.3 in respect of deliveries made in accordance with clause 7.1.2 above and notwithstanding any other provision contained in these Conditions, a transportation insurance policy shall be taken only at the Buyer's written request and at the Buyer's expense.
- 7.2 Notwithstanding delivery and passing of risk in the Services, or any provision of these Conditions, the property in the Services shall not pass to the Buyer until the Seller has received in cash or cleared funds payment in full of the Price and the Ancillary Costs and payment for all services previously or subsequently supplied by the Seller to the Buyer whereupon such title shall pass to the Buyer.



- 7.3 The right to use the Services shall automatically cease in the event of the appointment in respect of the Buyer of a receiver or administrative receiver or the presentation of a petition for the liquidation or administration of the Buyer and such right may also be revoked on five days written notice given to the Buyer if the Buyer shall be in default by more than seven days in the payment of any sum due to the seller.
- 7.4 Until such time as the property in the Services passes to the Buyer the Seller its employees or agents shall be entitled at any time to require the Buyer to deliver up the Services to the Seller, and if the Buyer fails to do so forthwith, to enter upon any premises of the Buyer or any third party where the Services are stored and repossess the Services.
- 7.5 The Buyer shall not be entitled to pledge or in any way charge by way of security for any indebtedness any of the Services which remain the property of the Seller, but if the Buyer does so all moneys owing by the Buyer to the Seller shall (without prejudice to any other right or remedy of the Seller) forthwith become due and payable.
- 7.6 For the avoidance of doubt, the Intellectual Property shall remain at all times the property of the Seller.

## **8 Warrants and liability**

- 8.1 Subject to the conditions set out below the Seller warrants
- 8.1.1 that the Services will be carried out in accordance with recognized best industry practices and will be fit for their purposes and of satisfactory quality; and times referred to in the Contract.
- 8.1.2 that the Services will be provided using reasonable care and skill and, as far as reasonably possible, in accordance with the Contract and at the intervals and within the
- 8.2 The above warranty is given by the Seller subject to the following conditions:
- 8.2.1 the Seller shall be under no liability if it is established by the Seller that some part of the system used in manufacture was defective;
- 8.2.2 the Seller shall be under no liability unless any return of Services has been previously agreed by the Seller in writing and if agreed, the Services have been returned carriage paid to the Seller if the same has been requested;
- 8.2.3 the Seller shall be under no liability in respect of any defect in the Services arising from incomplete or inaccurate information being provided to the Seller. It is the Buyers responsibility to provide full and complete details as agreed with the Seller.
- 8.2.4 the Seller shall be under no liability in respect of any defect in the service arising from the Buyers failure to follow the Seller's instructions (whether oral or in writing), misuse or alteration without the Seller's approval;
- 8.2.5 the Seller shall be under no liability under the above warranty (or any other warranty, condition or guarantee) if the total price for the Goods and Services has not been paid by the due date for payment; and
- 8.2.6 the above warranty does not extend to Services not provided by the Seller, in respect of which the Buyer shall only be entitled to the benefit of any such warranty or guarantee as is given by the provider to the Seller.
- 8.3 Subject as expressly provided in these Conditions and except where the Services are sold to a person dealing as a consumer (within the meaning of the Unfair Contract Terms Act 1977), all warranties, conditions or other terms implied by statute or common law are excluded to the fullest extent permitted by law.
- 8.4 Where the Services are sold under a consumer transaction (as defined by the Consumer Transactions (Restrictions on Statements) Order 1976) the statutory rights of the Buyer are not affected by these Conditions.
- 8.5 Any claim by the Buyer which is based on any defect in the quality or condition of the Services or their failure to correspond with specification shall (whether or not delivery is refused by the Buyer) be notified to the Seller within three days from the Delivery Date but in any event the Seller shall have no liability to the Buyer after the expiration of three months of the Delivery Date or collection or (where the defect or failure was not apparent on reasonable inspection) within a reasonable time after discovery of the defect or failure. If delivery is not refused, and the Buyer does not notify the Seller accordingly, the Buyer shall not be entitled to reject the Services and the Seller shall have no liability for such defect or failure, and the Buyer shall be bound to pay the Price and the Ancillary Costs as if the Services had been delivered in accordance with the Contract.
- 8.6 Where any valid claim in respect of the supply of the Services which is based on any defect in the quality or condition of the Services or the failure of the Services to meet specification is notified to the Seller in accordance with these Conditions, the Seller shall be entitled to replace or re-supply the Services (or the part in question) free of charge or, at the Seller's sole discretion, either:
- 8.6.1 if the Price and the Ancillary Costs have been paid, refund to the Buyer the Price and the Ancillary Costs (or a proportionate part of the Price and the Ancillary Costs) or;
- 8.6.2 if the Price and the Ancillary Costs have not been paid, allow the Buyer to reduce the Price and the Ancillary Costs only to the extent that it relates to the item that is the subject of the claim but the Seller shall have no further liability to the Buyer
- 8.7 Except in respect of death or personal injury caused by the Seller's negligence, the Seller shall not be liable to the Buyer by reason of any representation (unless fraudulent), or any implied warranty, condition or other term, or any duty at common law, or under the express terms of the Contract, for any indirect, special or consequential loss or damage (whether for loss of profit or otherwise), costs, expenses or other claims for compensation whatsoever (whether caused by the negligence of the Seller, its employees or agents or otherwise) which arise out of or in connection with the supply of the Services or the use or resale of the Services by the Buyer, and the entire liability of the Seller under or in connection with the Contract shall not exceed the Price and the Ancillary Costs except as expressly provided in these Conditions.
- 8.8 The Seller shall not be liable to the Buyer or be deemed to be in breach of the Contract by reason of any delay in performing, or any failure to perform, any of the Seller's obligations in relation to the Services, if the delay or failure was due to any cause beyond the Seller's reasonable control. Without prejudice to the generality of the foregoing, the following shall be regarded as causes beyond the Seller's reasonable control:
- 8.8.1 Act of God, explosion, flood, tempest, fire or accident;
- 8.8.2 war or threat of war, sabotage, insurrection, civil disturbance or requisition;
- 8.8.3 acts, restrictions, regulations, bye-laws, prohibitions or measures of any kind on the part of any governmental, parliamentary or local authority;
- 8.8.4 import or export regulations or embargoes;



**J & P Supplies Limited**  
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- 8.8.5 strikes, lock-outs or other industrial actions or trade disputes (whether involving employees of the Seller or of a third party);
- 8.8.6 difficulties in obtaining raw materials, labour, fuel, parts or machinery;
- 8.8.7 power failure or breakdown in machinery.

**9 Indemnity**

- 9.1 If any claim is made against the Buyer that the Services provided infringe or that their use or resale infringes the patent, copyright, design, trade mark or other industrial or intellectual property rights of any other person, then unless the claim arises from the use of any drawing, design or specification supplied by the Buyer, the Seller shall indemnify the Buyer against all loss, damages, costs and expenses awarded against or incurred by the Buyer in connection with the claim, or paid or agreed to be paid by the Buyer in settlement of the claim, provided that:
- 9.1.1 the Buyer shall immediately inform the Seller of all such claims;
  - 9.1.2 the Seller is given full control of any proceedings or negotiations in connection with any such claim;
  - 9.1.3 the Buyer shall give the Seller all reasonable assistance for the purposes of any such proceedings or negotiations;
  - 9.1.4 except pursuant to a final award, the Buyer shall not pay or accept any such claim, or compromise any such proceedings without the consent of the Seller (which shall not be unreasonably withheld);
  - 9.1.5 the Buyer shall do nothing which would or might vitiate any policy of insurance or insurance cover which the Buyer may have in relation to such infringement, and this indemnity shall not apply to the extent that the Buyer recovers any sums under any such policy or cover (which the Buyer shall use its best endeavours to do);
  - 9.1.6 the Seller shall be entitled to the benefit of, and the Buyer shall accordingly account to the Seller for, all damages and costs (if any) awarded in favour of the Buyer which are payable by, or agreed with the consent of the Buyer (which consent shall not be unreasonably withheld) to be paid by, any other party in respect of any such claim; and
  - 9.1.7 without prejudice to any duty of the Buyer at common law, the Seller shall be entitled to require the Buyer to take such steps as the Seller may reasonably require to mitigate or reduce any such loss, damages, costs or expenses for which the Seller is liable to indemnify the Buyer under this clause.

**10 Insolvency of Buyer**

- 10.1 This clause applies if:
- 10.1.1 the Buyer makes any voluntary arrangement with its creditors or (being an individual or firm) becomes bankrupt or (being a company) becomes subject to an administration order or goes into liquidation (otherwise than for the purposes of amalgamation or reconstruction); or
  - 10.1.2 an encumbrancer takes possession, or a receiver is appointed, of any of the property or assets of the Buyer; or
  - 10.1.3 the Buyer ceases, or threatens to cease, to carry on business; or
  - 10.1.4 the Seller reasonably apprehends that any of the events mentioned above is about to occur in relation to the Buyer and notifies the Buyer accordingly.
- 10.2 If this clause applies then, without prejudice to any other right or remedy available to the Seller, the Seller shall be entitled to cancel the Contract or suspend any further deliveries or performance of the Services under the Contract without any liability to the Buyer, and if the Services have been delivered but not paid for the Price and the Ancillary Costs shall become immediately due and payable notwithstanding any previous agreement or arrangement to the contrary.

**11 General**

- 11.1 Any notice required or permitted to be given by either party to the other under these Conditions shall be in writing addressed to that other party at its registered office or principal place of business or such other address as may at the relevant time have been notified pursuant to this provision to the party giving the notice. Any such notice shall be deemed to be served:
- 11.1.1 if sent by pre-paid first class post on the third day after posting;
  - 11.1.2 if sent by facsimile transmission to the recipients facsimile number, on transmission.
- 11.2 No waiver by the Seller of any breach of the Contract by the Buyer shall be considered as a waiver of any subsequent breach of the same or any other provision.
- 11.3 If any provision of these Conditions is held by any competent authority to be invalid or unenforceable in whole or in part the validity of the other provisions of these Conditions and the remainder of the provision in question shall not be affected.
- 11.4 The Contract shall be governed by the laws of England, and the Buyer agrees to submit to the exclusive jurisdiction of the English courts.